Santa Barbara City College
College Planning Council
Tuesday, March 22, 2011
3:00 pm – 4:30 pm
A218C
Agenda

Information Items/Announcements

1. The State Chancellor's Office informed us that our Open Source Human Presence Learning Environment was awarded the Technology Focus Award for 2010. Congratulations to Dr. Dough Hersh, Dr. David Wong and the Faculty Resource Center! (attachment 1)

Discussion Items

2. Budget development for 2011-12 and preparing for 2012-13 and 2013-14 – continued from March 18, 2011 CPC meeting

    a. Preliminary recommendations to and questions for the Board of Trustees from the Superintendent/President and Executive Committee – discussed with the Board of Trustees at the February 16, February 23 and March 10 study sessions (pages 1- 4)

    b. Cost of FTES 2008-09 and 2009-10 (pages 7 – 12)

    c. FTES as reported in the CC320 report (page 13)

    d. FTES 2007-08, 2008-09, 2009-10 ; Summer 2008-Summer 2010; nonresident tuition revenues by cost center (pages 14 – 18)

    e. Cash flow analysis 2009-10 actual; 2010-11 part actual and part projected (pages 19-20)

    f. Computer and server refresh costs 2008-09, 2009-10, 2010-11 and 2011—12 projected (page 21)

    g. Unrestricted General Fund Revenues and Expenditures 2001-02 to 2010-11 (pages 22- 23)

    h. Unrestricted general fund transfers out history (page 24)

    i. Ending fund balance history (page 25)

    j. Interest revenue 2001-02 to 2009-10 (page 26)

    k. Budget projections – scenarios for 2011-12, 2012-13 and 2013-14 (pages 27 - 30)

    l. Equipment fund 41 expenditures 2007-08, 2008-09 and 2009-10 (pages 31-49)

    m. Bond fund expenditures 2007-08, 2008-09, 2009-10 and 2010-11 to date (pages 51-54)

n. State capital projects expenditures 2007-08, 2008-09, 2009-10 and 2010-11 to date (page 55)

o. State maintenance projects expenditures 2007-08, 2008-09, 2009-10 and 2010-11 to date (page 56)

p. District construction projects funded from the general fund construction expenditures 2007-08, 2008-09, 2009-10 and 2010-11 to date (pages 57 – 58)

q. Brief background information about the Continuing Education Division (pages 60-66)

r. Brief overview of the relationship between SBCC and the Parent Child Workshops (pages 67-70)

s. Memo from Chancellor Jack Scott dated Oct 28, 2010 regarding priorities in class scheduling (page 71)

t. Budgeting for the 4000 and 5000 accounts

3. Status of program review resource requests; and routine and non-routine equipment requests – Next steps

3.a   Routine equipment replacement - Educational Programs – there seems to be confusion in what was requested under this category; this round of requests was supposed to give departments one more opportunity to augment their existing supplies account if they did not request a sufficient augmentation last year. However, the requests submitted are the type that should be funded by the current supply accounts; the requests this time around were supposed to be for exceptional cases where the current supply account budget is not sufficient for routine type of equipment used every year – Ed Programs routine requests augmentation amounts to a total of $148,000 for 2011-12 in addition to the current supply accounts. We need to use existing supply accounts first.

Jack to verify with the deans and the department chairs who made the requests how these requests fit within their current supplies accounts. Some of the departments who made large requests under this category already received significant augmentations (which are ongoing) to their supply accounts last year.

Also need to cross check these requests with the requests included in the non-routine equipment replacement requests as some of the items requested are non-routine (i.e., are not replaced every year) rather than routine (need to be replaced or refreshed every year)

3.b   Non-routine equipment replacement requests received for 2011-12:
   i. Ed Programs total $637,620 – need to check whether these are not also included in the program review resource requests
   ii. Business Services total $533,504 – need to check whether these are not also included in the program review resource requests
   iii. Continuing Education total $13,905
   iv. President's Office total $20,000
   v. Human Resources total $2,000

vi. Information Technology $10,000

TOTAL $1,216,129. Last year the total requested under this category was $701,322

3.c   Approach to dealing with program review resource requests

Next CPC meetings:

Friday, March 25, 2011, 9am-12pm A218C NOTE we are back in A218 for this meeting – special meeting preparation for developing the 2011-14 college plan
Tuesday, April 5, 2011, 3:00-4:30pm, A218C
Friday, April 8, 9am-11am (NOT 12pm as previously stated) A217 – special meeting preparation for developing the 2011-14 college plan
Tuesday, April 19, 2011, 3:00-4:30pm, A218C
Tuesday, May 3, 2011, 3:00-4:30pm, A218C
Tuesday, May 17, 2011, 3:00-4:30pm, A218C